Primary Source Verification

Dubai Health Authority (DHA) - United Arab Emirates (UAE)
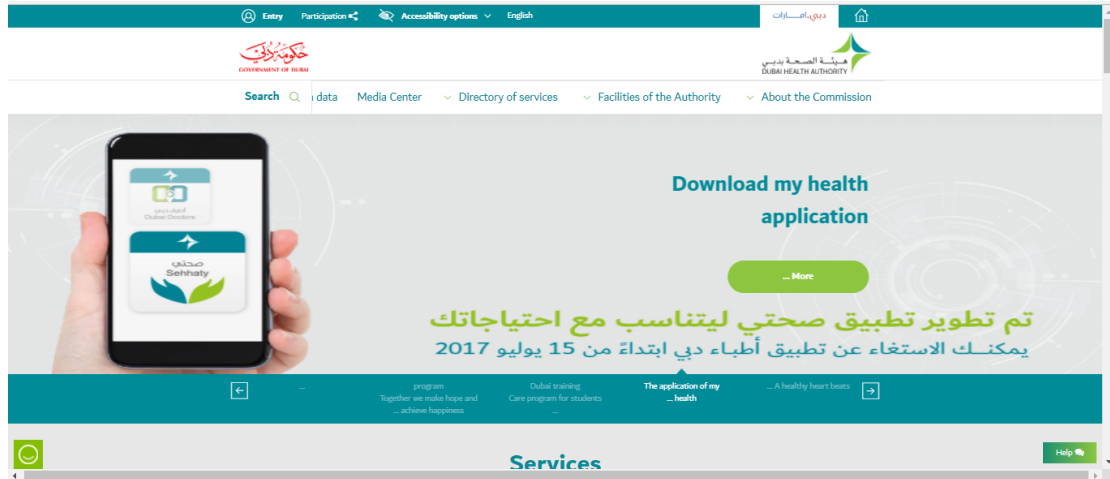
How to Apply

'A Step By Step Guide for Completing Your Application'
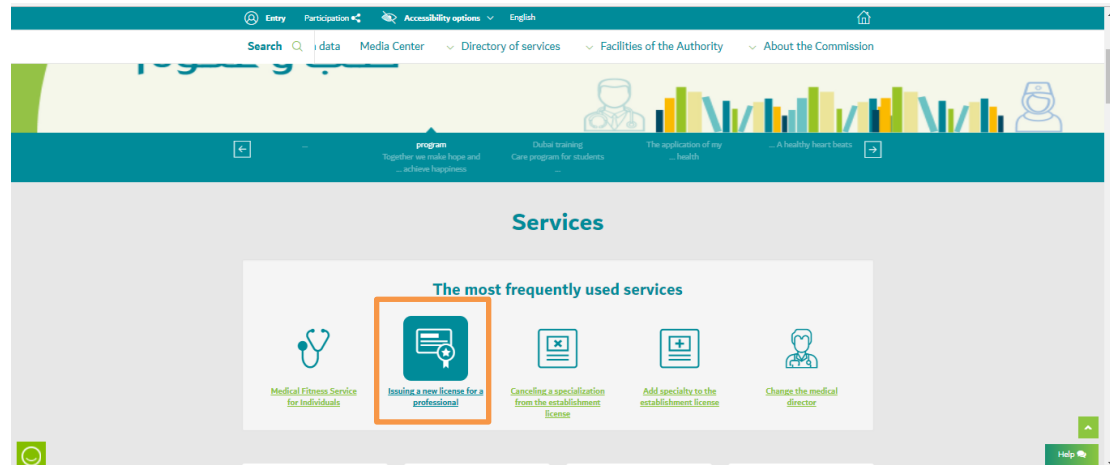
Step One
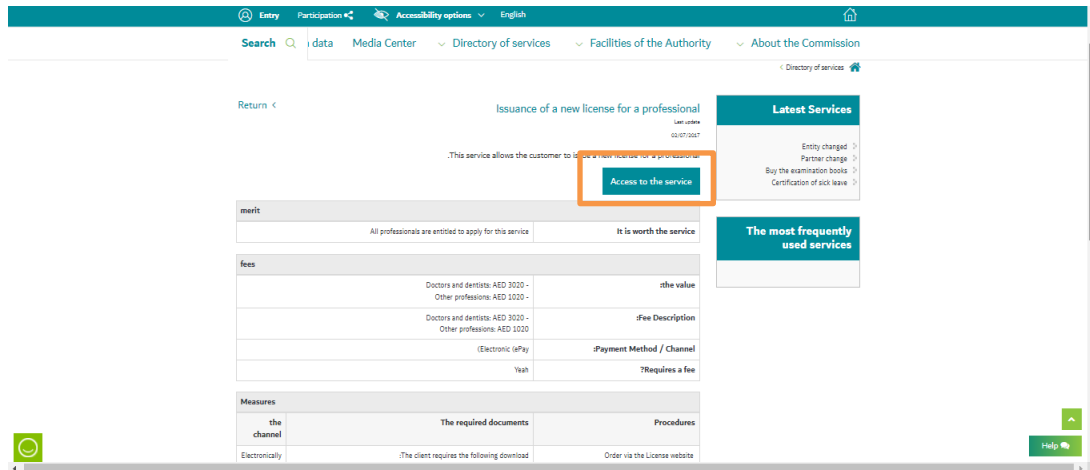
- Visit the DHA official website at **www.dha.gov.ae**

Step Two

- Click on the 'Issuing a new license for a professional' option

Step Three

- Read the service description, then click on the 'Access to the service' button to proceed

<u>Step Four</u>

- Under the User Guides section, click 'Sheryan' and carefully review the DHA instructions
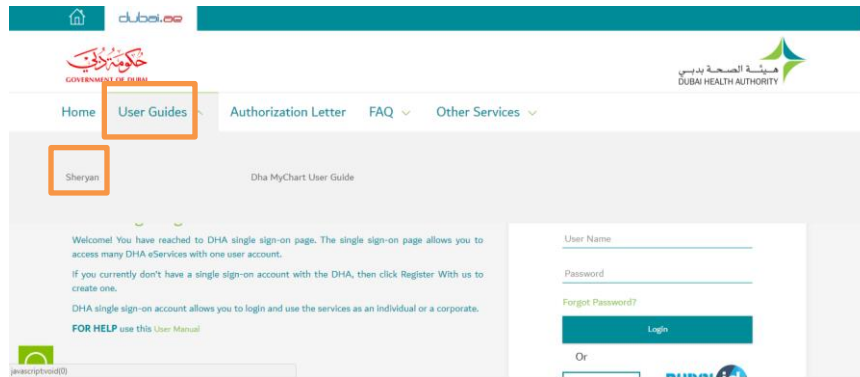
<u>Step Five</u>

- For first-time registration, select the 'Register with us' button
- Complete the online application form
- Settle the DHA fee
- Click the 'Submit' tab

Step Six

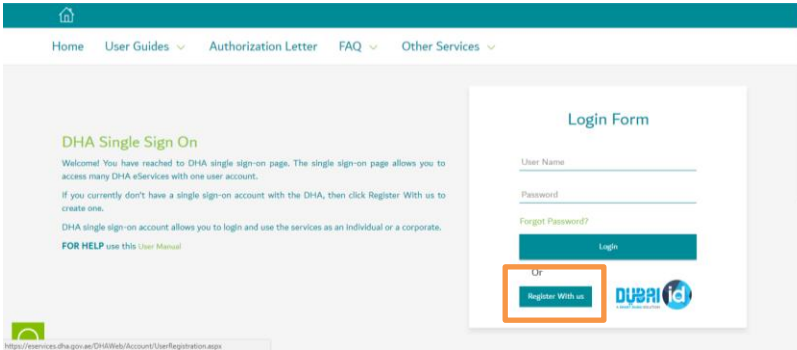- Upon submitting your application, it will be reviewed by the DHA Health Regulation Department - which may take up to 5 working days
- Once approved, your application will be forwarded to the DataFlow Group for the initiation of the Primary Source Verification process

- Within 48 hours, you will receive an email from the DataFlow Group with details regarding the required fees
- Click on the link in the DataFlow Group email to settle your payment
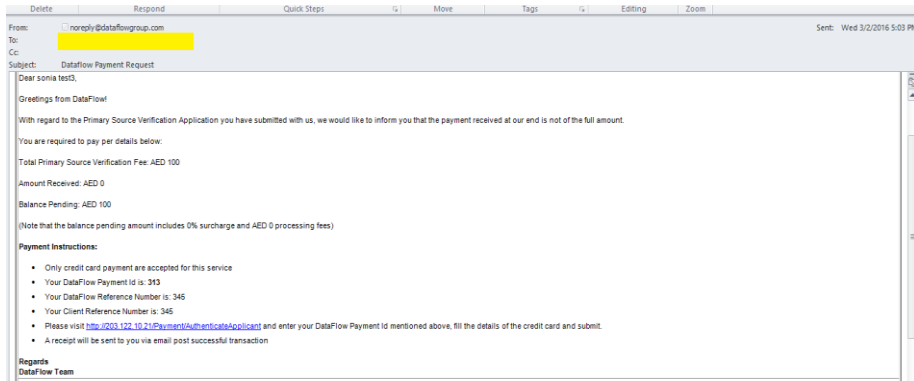
*Note: Within 48 hours from the date of payment, the DataFlow Group will forward your application to the DHA Health Regulation Department and initiate the verification process

**Note: Upon completion of the verification process, the DataFlow Group will update the DHA with the result of the Primary Source Verification

Application Status:

To track the status of your application, visit www.dataflowstatus.com

Appeal Process:

- With regards to applications marked as 'Negative' or 'Unable to Verify' - contact the DataFlow Group support team at https://corp.dataflowgroup.com/faq.html
- The DataFlow Group will advise on the steps to follow or documents to provide in order to proceed with the re-verification process
- You may request DataFlow Group re-verification only once
- The DataFlow Group will contact you regarding the new result, as well as update the DHA on the matter